

## **SU2 Foundation Board Meeting Minutes**

June 14, 2019, 8 am PDT

Meeting by Telephone (virtual)

1. The meeting was called to order at 08:03 AM PDT by Thomas D. Economon. The attendees of the meeting were: Tim Albring, Juan J. Alonso, Eran Arad, Thomas D. Economon, Ruben Sanchez.
2. Establishment of an Internal Affairs Committee.
  - a. Board approved establishment of Internal Affairs Committee by unanimous vote.
  - b. Board appointed Sanchez to the Internal Affairs Committee by unanimous vote.
  - c. Board appointed Albring to the Internal Affairs Committee by unanimous vote.
  - d. Board appointed Economon to the Internal Affairs Committee by unanimous vote.
3. Establishment of an External Affairs Committee.
  - a. Board approved establishment of External Affairs Committee by unanimous vote.
  - b. Board appointed Alonso to the External Affairs Committee by unanimous vote.
  - c. Board appointed Arad to the External Affairs Committee by unanimous vote.
  - d. Board appointed Economon to the External Affairs Committee by unanimous vote.
4. Foundation Governance Proposal:
  - a. Board reviewed version 1.0 of the foundation governance model proposal slides.
  - b. Albring to publish slides to web.
  - c. Sanchez to lead creation of Promotional Materials Working Group (WG).
  - d. Alonso to lead creation of Fundraising Materials WG.
  - e. Alonso to share first draft of fundraising material plan with board.
  - f. Albring to lead creation of Copyright Proposal WG.
  - g. Arad to lead creation of 2020 Meeting Planning WG.
5. Working Group Charter Document:
  - a. Board reviewed WG Charter document.
  - b. Board to give feedback on document by Monday, June 17, 2019.
  - c. Arad to edit and release version 1.0 of WG Charter for distribution.
6. Meeting was adjourned at 09:00 AM PDT.